

PRIVACY POLICY: THE LISBON COUNCIL ASBL

The processing of personal data relating to this website is subject to Belgian law:

- Law of 8 December 1992 relating to the protection of privacy with regard to the processing of personal data, amended by the law of 11 December 1998 adapting the directive 95/46/CE of 24 October 1995 of the European Parliament and Council relating to the protection of individuals in regard to the processing of personal data and the free circulation of this data;
- Belgian Code of Economic Law (Code de droit économique – Wetboek van economisch recht);
- The General Data Protection Regulation [GDPR] (REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC;

Please read the following information carefully before using <http://www.lisboncouncil.net>. The website is operated by the Lisbon Council for Economic Competitiveness and Social renewal asbl, a Belgium-registered non-profit association (“association sans but lucrative” or “vereniging zonder winstoogmerk”).

Definitions

Terms are defined in this Agreement as follows:

Terms of Service = “Agreement” or “Terms of Service”

<http://www.lisboncouncil.net> = “the Website”

The Lisbon Council for Economic Competitiveness and Social Renewal asbl = “Us,” “We” or “Our”

User = User of this Website

The data controller is the natural or legal person, public authority, agency or other body which, alone or jointly with others, determines the purposes and means of the processing of personal data; where the purposes and means of such processing are determined by European Union or European Union Member State law. The Lisbon Council for Economic Competitiveness and Social Renewal asbl is the data controller of this Website. For further question, please refer to [Contact Us](#).

Scope and Consent

Registration data and other personally identifiable information (personal data) that we may collect is subject to the terms of our Privacy Policy. By using the Website you allow us to process those data. By using this Website, you are also agreeing to our Terms of Service. Please make sure you read and agree with our Terms of Service if you want to use the Website.

If you do not agree to this policy, you are banned from using <http://www.lisboncouncil.net>. Your continued use of the Website following the posting of changes to this policy will be deemed your acceptance of those changes.

What Information Do We Collect about You and Why?

Non-Personal Data

When you use <http://www.lisboncouncil.net>, our system automatically records that information (“data in our logs”) including information that your internet browser sends whenever you search a website or your mobile application sends when you’re using it going to and from different applications. The data in our logs may also include your IP address, the address of the most recent web pages you’ve visited that had <http://www.lisboncouncil.net> features, browser type and settings, the date and time of your request, how you used <http://www.lisboncouncil.net> and cookie data. Please consult our Cookie Policy for more information.

<http://www.lisboncouncil.net> keeps track of non-personally identifiable information such as the IP address of the User’s computer, time of access, browser type and files downloaded to gather usage statistics for its Website. IP addresses are not associated with other information about a user, but only indicate general visitor navigation patterns. The Website has embedded tags that allow some third-party entities to collect non-personally identifiable usage statistics.

When you visit the Website, we store information related to your behaviour based on your IP address only: page visited, time spent on each page, location (non-personally identifiable information).

We process this data for the following purposes:

- Conduct analytics and measurement to understand our online audience;
- Improve security by protecting against fraud and abuse.

Personal Data We Process When You Visit <http://www.lisboncouncil.net>

- When you contact the Lisbon Council through the contact form, we store your name, your email address and your message’s content in order to respond to inquiries;
- We also store your name, email address and CV when you apply to a job application in order to respond to and process that application.

Personal Data We Process Separately from the Website

Separately from the Website, the Lisbon Council for Economic Competitiveness and Social Renewal asbl maintains a database of consenting public-administration officials and opt-in community members in order to

- Send announcements and occasional news updates;
- Respond to inquiries;
- Send other information, including invitations to upcoming events, newsletters and publications. The processed personal data include name, title, name of organisation, city, country, telephone number and e-mail address. We do not process sensitive personal data as defined in the General Data Protection Regulation.

How Long Do We Keep Your Personal Data?

The personal data processed via the Website and/or the database are either kept as long as the opt-in community members do not unsubscribe, or as long as the Lisbon Council for Economic Competitiveness and Social Renewal asbl exists, or deletion has been duly requested by the concerned consenting public-administration officials or concerned users of the Website. The reason for this lasting processing is the need for the Lisbon Council for Economic Competitiveness and Social Renewal asbl to ensure its own practical continuity

and the need to be able to offer its services continuously on the same level as was the case before the entering into force of the GDPR (REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).

Your Rights Regarding Your Personal Data

1. 1. To Ensure Fair and Transparent Processing:

- you have the right to request from us access to and rectification or erasure of personal data or restriction of processing concerning yourself or to object to processing as well as the right to data portability;
- where the processing is based on consent you have the right to withdraw consent at any time, without affecting the lawfulness of processing based on consent before its withdrawal;
- you have the right to lodge a complaint with a supervisory authority;
- we inform you whether the provision of personal data is a statutory or contractual requirement, or a requirement necessary to enter into a contract, as well as whether you are obliged to provide the personal data and of the possible consequences of failure to provide such data.

1. 2. We shall provide information on action taken on a request under Articles 15 to 22 of the GDPR to you without undue delay and in any event within one month of receipt of the request. That period may be extended by two further months where necessary, taking into account the complexity and number of the requests. We shall inform you of any such extension within one month of receipt of the request, together with the reasons for the delay. Where you make the request by electronic form means, the information shall be provided by electronic means where possible, unless otherwise requested by you. If we do not take action on your request, we shall inform you without delay and at the latest within one month of receipt of the request of the reasons for not taking action and on the possibility of lodging a complaint with the supervisory authority and seeking a judicial remedy.

Information provided under Articles 13 and 14 of the GDPR and any communication and any actions taken under Articles 15 to 22 and 34 of the GDPR shall be provided free of charge. Where requests from you are manifestly unfounded or excessive, in particular because of their repetitive character, we may either: a) charge a reasonable fee taking into account the administrative costs of providing the information or communication or taking the action requested; or b) refuse to act on the request.

Without prejudice to Article 11 of the GDPR, where we have reasonable doubts concerning the identity of the natural person making the request referred to in Articles 15 to 21 of the GDPR, we may request the provision of additional information necessary to confirm the identity.

The information to be provided to you pursuant to Articles 13 and 14 of the GDPR may be provided in combination with standardised icons in order to give in an easily visible, intelligible and clearly legible manner a meaningful overview of the intended processing. Where the icons are presented electronically they shall be machine-readable.

1. 3. In the case of a personal data breach, we shall without undue delay and, where feasible not later than 72 hours after having become aware of it, notify the personal data breach to the supervisory authority competent in accordance with Article 55 of the GDPR, unless the personal data breach is unlikely to result in a risk to the rights and freedoms of natural persons. Where the notification to the supervisory authority is not made within 72 hours, it shall be accompanied by reasons for the delay.

When the personal data breach is likely to result in a high risk to the rights and freedoms of natural persons, we shall communicate the personal data breach to you without undue delay.

We Commit to Protect Your Personal Data

Transmission of personal data and other information via the Website is not a secure or encrypted transmission method, unless otherwise indicated on the Website. Accordingly, your attention is drawn to the fact that any information and personal data carried over the Internet is not secure. Personal data and other information may be intercepted, lost, redirected, corrupted, changed and accessed by other people.

Nevertheless, the Lisbon Council for Economic Competitiveness and Social Renewal asbl is committed to using all reasonable efforts to protect the personal data and other information collected through the Website against unauthorized access, use or disclosure.

Consequently, we limit employees' access to personal data and other information collected through the Website to only those employees who need access to the information in the performance of their official duties.

In addition, we set strict security standards to prevent any unauthorized access to your personal data and other information once we have received it and wherever possible we will use adequate security software and working procedures to ensure the security of your personal data and other information. To prevent unauthorized access, maintain accuracy and ensure proper use of personal data and other information, we have employed physical, electronic and managerial processes to safeguard and secure the personal data and other information we collect online. These measures include limiting the number of people who have physical access to <http://www.lisboncouncil.net> database servers, as well as electronic security systems and password protections which guard against unauthorized access.

Where is the Website Hosted and the Data Located?

The Website is hosted by LCL Belgium NV datacenter in Belgium. Your personal data and non-personal data are safely stored in Machelen, Belgium.

What Information is Shared by the Organisation?

We do not sell, trade or rent Users' personal identification information to others. We may nevertheless disclose your personal and non-personal data to third parties if you have consented to such disclosure. We may also disclose your personal and non-personal data to Lisbon Council subsidiaries.

Do We Transfer Your Data Outside the European Economic Area (EEA)?

You agree that if we transfer ownership or management of the Website or <http://www.lisboncouncil.net> to a third party, we may also transfer your personal and non-personal data or information you have provided to us to that third party, provided that third party agrees to observe this Privacy Policy. Third parties include, but are not limited to, third countries and international organisations as set out in Chapter V of the GDPR, which will be respected if applicable for the transfer of said data. If applicable, such a transfer is reputed in conformity with art. 49, 1.c) of the GDPR.

What Happens if the Privacy Policy Changes?

<http://www.lisboncouncil.net> may change this Privacy Policy on a discretionary basis from time to time to accurately reflect how we gather and manage User information. We will post any changes to this Privacy Policy on the Website and, where appropriate and practicable, notify you by e-mail. All changes to the Privacy Policy will be effective upon posting to the

Website. When we do so, we will revise the updated date at the bottom of this page. Please be sure to check our Privacy Policy any time before using the Website. Continued use of the Website shall indicate your acceptance of any changes to this Privacy Policy.

You acknowledge and agree that it is your responsibility to review this privacy policy periodically and become aware of modifications.

Contact Details

The Lisbon Council for Economic Competitiveness and Social Renewal asbl welcomes your questions or comments regarding this Privacy Policy. If you believe that the Lisbon Council for Economic Competitiveness and Social Renewal asbl has not adhered to this statement or if you have any request, please contact us at:

<http://www.lisboncouncil.net>

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Applicable Law and Competent Authorities

Subject to the rules of international public and private law governing the user's rights, the Belgian law applies for the relations between the Lisbon Council for Economic Competitiveness and Social Renewal asbl and the user. The courts of Brussels shall have sole jurisdiction.

Revised: 28 May 2018